

Changes to LAMS Business Practices

1. One LAMS project/account number per grant account number

This will allow for more accurate recordkeeping and the project/account number will be related to the granting agency's number. This will also be essential to the new eSirius system.

2. If a LAMS charge is not questioned within 90 days it stands

Principle Investigators accept fiscal responsibility for the grant funding that they receive. To fulfill that responsibility they need to insure that the task of reviewing charges to those grants is done in a timely manner. We want to follow the NIH guidelines on cost transfers and plan to establish a policy that any charges that are not questioned within 90 days from the date of the statement will stand. With bar-coding in place we are very confident that our per diems are accurate and will investigate any questions within 90 days of the statements.

3. LAMS will not change account strings on a verbal order, LAMS requires the LAMS form, Request to Change or Establish a LAMS account, to change a project/account number from one grant account string to another

LAMS also requires that the business office for the area sign off on the change of account string.